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Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

OUA MEMO 00-0121-0009

MEMORANDUM

06 January 2021

For: **Regional Directors
Schools Division Superintendents
Youth Formation Coordinators
All Others Concerned**

Subject: **SHARED SERVICES OF PROJECT DEVELOPMENT
OFFICER I WITHIN THE DIVISION**

Pursuant to DepEd Order No. 19, s. 2016 entitled *Guidelines on the Organizational Structures and Staffing Patterns of Stand-alone and Integrated Public Senior High Schools (SHS)*, and to clarify the roles and functions of teaching and non-teaching staff, the Office of the Undersecretary for Administration (OUA) would like to reiterate that all Project Development Officers I (PDO 1)/**Youth Formation Coordinators** shall be stationed in the division office whose services shall be shared among schools within the division.

For more information, questions or concerns, please contact Mr. Adolf P. Aguilar, Chief of the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD) at 0920-525-9196 or email at blss.yfd@deped.gov.ph.

For immediate dissemination and compliance.


ALAIN DEL B. PASCUA
Undersecretary



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[Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMMS), Bureau of Learner Support Services (BLSS), Baguio Teachers Camp (BTC), Central Security & Safety Office (CSSO)]

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